

**Job Title:** Technical Director

**Reports to:** Director of Production

**Supervises:** Local IATSE crew  
Props Coordinator

**Works Closely with:** Director of Production  
Production Stage Manager  
Props Coordinator

### **OVERALL**

Sarasota Opera, which owns its 1926 historic theater, typically produces four operas in repertory from January to March as well as a Fall season of varying size. Additionally, throughout the opera season a myriad of tours, special events and concerts are also produced. The facility is used year-round for arts groups and community events which are also a part of the position's responsibilities.

### **DUTIES / RESPONSIBILITIES**

- Responsible for scheduling and supervision of a full time seasonal IATSE crew.
- Function as part of the Production staff to plan, schedule and coordinate various departments and production staff for opera season and all other opera house events.
- Directly supervise all technical elements of production throughout the year.
- Responsible for creating and implementing the daily production schedule.
- Maintain all technical drawings for Sarasota Opera productions and performance spaces.
- Manage and oversee the opera warehouse, its maintenance, stock, and the scenery and props inventory which is also housed onsite.
- Attend all departmental, design, and production meetings, as well as attend all technical rehearsals and performances.
- Arrange and supervise the load-in, change over, and strike of all scenic, prop and lighting elements.
- Serve as the facility technical director for various rental events through the year. Coordinate schedule, crew requirements and technical requirements with each renter.
- Supervise the on-site assembly and maintenance of scenery and the construction of props for all operas. Facilitate these projects by purchasing materials and supplies as needed and supervising the crew during the build process.
- Assist the Director of Production in the recruitment and hiring of necessary IATSE crew and seasonal staff.
- Oversee the maintenance of all Production related equipment and systems. (i.e., Lighting, Audio, Projection, Pit lift, Fly system, etc....).
- Other duties as they may be assigned.

## **SKILLS/PROFICIENCIES**

- The successful candidate will be a pro-active problem solver with proven communication, managerial, interpersonal skills, and the attention to detail necessary to supervise all aspects of production.
- Experience leading union crews.
- Working knowledge of Outlook, Excel, Word, Power Point, and AutoCAD
- 3 years' experience as a TD for a regional opera or theater company, preferably working in a repertory schedule.
- Some travel possible
- Ability to thrive in a fast-paced, multi-tasking environment
- Bachelor's degree in theatre or equivalent combination of education and experience
- Reliable transportation and valid driver's license
- Ability to drive a 26' box truck
- Flexible schedule that will require working most nights and weekends during the fall and winter seasons.
- Ability to communicate clearly and concisely both verbally and in writing
- Level-headed leader with the ability to stay calm during stressful situations
- Promote a safe and efficient working environment.
- Must participate in and enforce the company's health and safety protocols.

## **SALARY**

This is a full time salaried position including benefits. Salary range is \$55-60K to start paid biweekly. This is an exempt position.

## **PLEASE NOTE**

- To apply send a cover letter and resume including three references to [prodjobs@sarasotaopera.org](mailto:prodjobs@sarasotaopera.org) with "TD Search-your last name" in the subject line
- We encourage BIPOC, LGBTQ+ candidates, and other historically excluded identities to apply
- Please tell us how you heard about this posting
- All applications are welcome, but only those being considered will be contacted.
- For more information, visit [www.sarasotaopera.org](http://www.sarasotaopera.org)
- EOE